

### **Shipping Materials to the Holiday Inn Fogelsville:**

Employers may ship materials to the Holiday Inn Fogelsville provided the materials arrive NO EARLIER than two (2) days prior to the Expo. There is limited storage space and the hotel is not able to receive materials earlier than that.

Please be sure your company name is on the package (in the return address is fine) and that the package is marked "For LVCCE, Wednesday, February 25, 2015".

#### Ship packages to:

**Holiday Inn Fogelsville  
Route 100 at I-78  
7736 Adrienne Drive  
Allentown, PA 18031**

#### Return Shipments:

Employers must make arrangements with FedEx for pick up prior to departing the event and pre-paid labels must be on all items. Employers can leave items to be picked up at the hotel, but are responsible for making pick up arrangements.