

## LVAIC 2017-18 Cooperative Innovation Proposals

Cooperative Innovation Proposals may be submitted to promote collaborative improvements in teaching and learning such as, but not limited to, new collaborative certificates and courses, faculty development programs, and the use of technology to support cross-campus learning. Innovation funding is intended to promote new ideas and opportunities for collaboration across the LVAIC community. Examples of appropriate uses of innovation funding include faculty collaborators, meeting expenses, program start-up funds, and start-up equipment and materials.

Multi-year cooperative proposals for up to three years may be submitted. A multi-year proposal will have distinctive, evolving or developing project components and objectives in each year.

Proposals should include the following information:

- An executive summary describing the cooperative project and its alignment with LVAIC goals (see [www.lvaic.org](http://www.lvaic.org)).
- A project description including:
  - A detailed description of the activities that will be supported by the funding including:
    - Who is the target audience for this initiative?
    - Is this a new or reoccurring initiative? Describe why it should be funded if new or why it should continue to be funded if reoccurring
  - Short-, medium-, and long-term objectives of the program
  - Project Schedule
- An assessment plan for the short- and medium-term objectives
- A detailed budget including plans to financially sustain this program in the future.
- The Project Leader and a listing of the faculty, staff, and administrators across the LVAIC community who will participate in the planning and delivery of this collaborative project
- Qualifications of the proposers
- Supporting documents (as appendices)

Cooperative Project planning guidelines:

For budget purposes:

- Faculty Stipends - Collaborator - \$750 - \$1,000
- Food (these are guidelines only – please confirm with host campus catering)
  - Continental Breakfast \$8.00 per person
  - Buffet Lunch - \$16.00 per person
- ADA compliant materials – These costs can vary widely and should be discussed with the instructional technology/instructional design teams of the participating campuses.