

Multilingual Education Conference Proposal Rating Rubric*

Evaluation Criteria	Excellent (5 Points)	Very Good (4 Points)	Good (3 Points)	Fair (2 Points)	Poor (1 Points)
1. Proposal aligns with conference theme and is current and important	The topic is aligned with the conference theme, cutting-edge, relevant, ground-breaking, or significant to the potential audience. It appears to be a very worthwhile session.	The topic is aligned with the conference theme, current, important, and appropriate to the potential audience. It appears to be a worthwhile session.	The topic is aligned with the conference theme, may not be completely current or groundbreaking, but it is relevant to the potential audience. It might be a worthwhile session.	The topic is somewhat aligned with the conference theme but is not completely current or important to the potential audience. It may not be a worthwhile session.	The topic is not aligned with the conference theme nor current, and/or lacks importance or appropriateness to the potential audience. It does not appear to be a worthwhile session.
2. Theory, practice, and/or research basis	The proposal refers specifically to the appropriate theory, practice, and/or research on which the presentation is based on a detailed, thorough, and comprehensible manner (via current citations, terminology, and/or debates in the field).	The proposal refers clearly to the theory, practice, and/or research on which the presentation is based on a thorough and comprehensible manner (via current citations, terminology, and/or debates in the field).	The proposal refers somewhat to the theory, practice, and/or research on which the presentation is based in an understandable way.	The proposal provides background references to theory, practice, and/or research, but it is not specific or recent, or it does not relate the theory, practice.	The proposal does not mention theory, practice, or research, or it is unclear how this session is connected to the field.
3. Support for practices, conclusions, and/or recommendations	The proposal provides ample details indicating that the practices, conclusions, or recommendations will be well substantiated.	The proposal provides details indicating that the practices, conclusions, or recommendations will be substantiated.	The proposal gives some indication as to how practices, conclusions, or recommendations will be substantiated.	The proposal makes some stated or implied reference to support, but it is not clear whether sufficient support will be provided for practices, conclusions, or recommendations.	The proposal makes claims with no indication of the support for those claims.
4. Clarity of proposal as indicator of presentation quality	The proposal is very well written and suggests that the presentation will be of professional quality.	The proposal is clearly written and suggests that the presentation will be of very good quality.	The proposal is adequately written but suggests that the presentation may be uneven or of moderate quality.	The way in which the proposal is written suggests that the presentation may be weak.	The way in which the proposal is written suggests that the presentation may be poor.
5. Target Audience	The proposal is applicable to a wide range of audiences.	The proposal is easily adaptable to a wide range of audiences.	The proposal is somewhat adaptable to a wide range of audiences.	Target audience is identified, but the proposal is not adaptable to a wide range of audiences.	The proposal does not indicate or suggest the target audience or is very narrow in scope.

Total: _____/25

*Adapted from the TESOL 2017 Proposal Rating Rubric